

Tracking Number: SIF/2017/100449

**PHARMACY COUNCIL OF INDIA
STANDARD INSPECTION FORM**

- PHARM.D - PHARM.D. and PHARM.D (POST BACCALAUREATE)

General Information pertaining to :- 1. College and teaching hospital (Pharmacy Practice site)2. Courses of Study leading to :-**Pharm D. course**

Name of Institution

Place and Address

Principal/Dean

Tel. No. Off **Res.**..... **Fax**.....

Mobile No

Email

Name and address of Affiliating University

Date: **Signature of Dean/Principal**

.....
.....

This form shall be precisely filled in, verified and signed by the Head/Principal, of the institution and forwarded in triplicate to the Secretary, Pharmacy Council of India. The entries should be as required under the PCI (Pharm.D.) regulations and norms.

Signature of the Head of the Institution

Signature of the Inspectors

PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for Pharm D Programme Pharm.D. and Pharm. D. (Post Bacallaureate) Programme (To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-D)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

NAME OF THE INSPECTORS: 1. (BLOCK LETTERS)

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Applicant is for Pharm.D.

A - I.2

Year of Establishment 2005

A - I.3

Name of the institution Jaya College of Paramedical Sciences, College of pharmacy
Complete postal address: C.T.H Road, Thiruninravur, Chennai -602 024.
Telephone number with STD Code 044 29038239
Fax No 04426340953
Email jayapharmacy2005@gmail.com

A - I.4

Status of the course conducting body Trust

(Enclose copy of Registration documents of Society/Trust)

A - I.5

Name of the Society/Trust/Management JAYA EDUCATIONAL TRUST
Address C.T.H Road Thiruninravur Chennai - 602024 Tamil Nadu.
Telephone Number with STD Code 044 26390682
Fax No 04426345655
Email jayachairman@gmail.com
Website www.jayagc.org

(Attach documentary evidence)

A - I.6

Name of th person to be contacted Prof A MAHESWARAN
Designation PRINCIPAL
Address 6/28, Home Finder Estate Valluvar Salai Ramapuram

Chennai - 600089.

Telephone Number with STD Code

Office 04429038239
Residence 044 29038239
Mobile 9445168431
Fax No 04426340953
Email karthiga_mahe@yahoo.com

A - I.7

Name of the Head of the Institution Prof A MAHESWARAN
Address 6/28, Home Finder Estate Valluvar Salai Ramapuram
Chennai - 600089.

A - I.8

Examining Authority

Complete Postal address: STD code The Registrar, The Tamil Nadu Dr. M.G.R. Medical
Telephone No. Fax No. E-mail Website University, No.69 (Old No.40), P.B. No.1200, Anna Salai,
Guindy, Chennai - 600 032

A - I.9

APPLICATION FOR INSTITUTION SEEKING APPROVAL FOR PHARM. D. OR PHARM. D. AND PHARM.D. (POST BACCALAUREATE) PROGRAMME (Tick appropriate box)

a. DETAILS OF INSPECTION/AFFILIATION FEE PAID

Name of the Course	Affiliation Fee/Inspection fee for/up to the year	D.D. No.	Dated
(a) Pharm D	2017-2018	254911	15/06/2017
(b) Pharm. D. (Post Baccalaureate)			

b. APPROVAL STATUS OF THE INSTITUTION

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
D Pharm	2016-2017	Approved Letter No & Date	17-253/2014-PCI 32-288/2014-PCI/829-32 DT:22.4.16	No.128 DT: 13.06.2013	N.A	
		Approved Intake	60	60	0	
		Actually Admitted	60	60	0	
B Pharm	2016-2017	Approved Letter No & Date	17-253/2014-PCI 32-288/2014-PCI/829-32	G.O.NO:652 dt.18.12.1998	Affln.I(1)/6911/2014 DATED:01/04/2016	

			DT:22.4.16			
		Approved Intake	60	60	60	
		Actually Admitted	60	60	60	

Note: Enclose relevant documents

A - I.10

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?
If yes, give status

No

A - I.10 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	No

A - I.10 b

STATUS OF APPLICATION

Course	Intake Permissible	Remarks Proposed Intake
Pharm D	30	0
Pharm. D. (P B)	10	

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal / Head

Prof A MAHESWARAN

Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	15 years in teaching or Research out of which 5 years should be as Professor.	18	
	PhD	No			

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Deficiencies rectified / Not rectified	Intakereduced/Stopped in the last 03 years*
(a) Pharm D	05/04/2017	NO	No	No
(b) Pharm. D. (Post Baccalaureate)	--	--	--	--

* Enclose Documents(write NA if not applicable)

B - I.3

Type of Institution Trust
 Details of the Governing Body Enclosed
 Minutes of the last Governing council Meeting Enclosed

B - I.4

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	No	No	No	
Non-Teaching Staff	AICTE/UGC/State Government	No	No	No	

B - I.5

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit	No
NSS Program Officer's Name	N A
Whether students participating in University level culturalactivities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Shared
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course Organization/Institution/Trust/Society Name Complete Postal Address. Telephone No. Nature of Association	Yes

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C -1.1 Resources and funding agencies (give complete list)

C -1.2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	42000000.00	1.	Building	15000000.00	
3.	Library Fee	0.00	2.	Equipment	100980.00	
4.	Sports Fee	0.00	3.	Others	583752.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	0.00	1.	Salary	10452000.00	
			2.	Maintenance Expenditure		
				i. College	500000.00	
				ii. Others	225000.00	
			3.	University Fee	622000.00	
			4.	Apex Bodies Fee	0.00	
			5.	Government Fee	0.00	
			6.	Misc. Expenditure	5600000.00	
	Total	42000000.00		Total	22794000.00	

Note: Enclose relevant documents

**Signature of the Head
of the Institution**

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1.

a. Availability of Land for Pharmacy College

**2.91 Acres
Available**

- b. Building** **Own**
- c. Land Details to be in the name of Trust and Society**
- i). Own Records to be enclosed **Enclosed**
Sale deed/relevant document
- d. Building**
- Approved Building plan **Enclosed**
- e. Total Built Area of the college building in sq. mts** **Built up Area** **3797**
- f. Amenities and Circulation Area in Sq. mts** **482**

2. Class Rooms

Total Number of Class rooms available and number provided for Pharm. D. or Pharm.D. and Pharm. D. (Post Bacallaureate) Programme					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
D.Pharm		0		0	
B.Pharm		7		604	
Pharm D	02	3	90 sq. mts each (Desirable)75 sq. mts each (Essential)	251	
Pharm D (Post Bacallaureate)		0		0	

[* To accommodate 30 students for Pharm D and 10 for Pharm. D. Post Bacallaureate]

3. Laboratory requirement for both Pharm. D. or Pharm.D. and Pharm.D. (Post Bacallaureate) Programme*

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks
1	Laboratory Area	75 Sq.mts. each	5	625	
2	Pharmaceutics and Pharmacokinetics Lab	2	1	125	
3	Life Science Pharmacology Physiology Pathophysiology	2	1	125	
4	Phytochemistry or Pharmaceutical Chemistry	2	2	250	
5	Pharmacy Practice	2	1	125	
6	Preparation Room each lab	10 Sq.mts. (Minimum)	2	84	

The Institutions will not be permitted to run the above course in rented/leased building.

- All the Laboratories should be well lit & ventilated.
- All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
- All the laboratories should be provided with safety measures like fire safety, chemical exposure safety and bio safety.
- The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
- The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
- Balance room should be attached to the cocerned laboratories.

4. Administration Area

Sl. No	Name of Infrastructure	Requireme nts as per Norms (in Number)	Requireme nts as per Norms (in Area)	Available		Remarks of the Inspecto rs
				No.	Area in Sq.mts	

1	Principal's Chamber	01	30 Sq. mts	1	17	
2	Office - I - Establishment		60 Sq. mts	1	41	
3	Office - II - Academics			1	28	
4	Confidential Room			1	34	

5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks of the Inspectors
				No.	Area in Sq.mts	
1	HODs for Pharm. D. and Post Baccalaureate Programme	Minimum 4	20 Sq. mts x 4	4	80	
2	Faculty Rooms for Pharm. D. and Pharm.D. Post Baccalaureate Programme		10 Sq. mts x n (n=No. of teachers)	4	93	

6. Museum, Library, Animal House [should have approval of the Committee for the Purpose of Control and Supervision of Experiments on Animals (CPCSEA)] and other Facilities:

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks of the Inspectors
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	84	
2	Library	01	150 Sq. mts	1	173	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	50	
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	167	
5	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	56	

7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks of the Inspectors
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	60	
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	60	
3	Toilet Blocks for Girls	01	24 Sq. mts	1	42	
4	Toilet Blocks for Boys	01	24 Sq. mts	1	42	
5	Drinking Water facility - Water cooler (Essential)	01	--	4	2	

6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	430	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	430	
8	Power Backup Provision (Desirable)	01	--	1	9	

8. Computer and other Facilities

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq.mts	
Computer Room	100 Sq.mts.	1	84	
Computer (Latest Configuration)	1 system for every 10 students	45	0	
Printers	1 printer for every 10 computers	5	0	
Multi Media Projector	01	1	0	
Generator (5KVA)	01	1	0	

9. Amenities(Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks of the Inspectors
		No.	Area in Sq.mts		
Principal Quarters	120 Sq. Mtr.	0	0	HRA PROVIDED	
Staff Quarters	16 x 80 Sq mts	0	0	HRA PROVIDED	
Canteen	100 Sq. mts	0	100		
Parking Area for staff and students		1	21	HRA PROVIDED	
Bank Extension Counter		1	0	IOB IS VERY NEAR TO OUR COLLEGE	
Cooperative Stores		0	0		

Guest House	80 Sq. mts	1	80		
Auditorium		1	325	SHARIN G WITH ARTS AND SCIENCE S COLLEG	
Seminar Hall		1	185		
Transport Facility for students		1	0	AVAILAB LE	
Medical Facilities(First Aid)		1	0	AVAILAB LE	

10.A. Library Books and PeriodicalsThe minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(N o)	Available		Remarks of the Inspecto rs
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	934	4691	
2	Annual Addition of Books		150 books per year	80	655	
3	Periodicals Hard Copies/Online		20 National10 Internationa l periodicals	10	7	
4	CDS		Adequate Nos	15	23	
5	Internet Browsing Facilities		Minimum ten Computers	Available		
6	Reprographic Facilities:PhotoCopierFaxS canner		010101	AvailableAvailableAva ilable		
7	Library Automation and Computrized System (desirable)			Available		
8	Library timings			8.30am to 5.30 pm		

10.B. Subject wise Classification

Sl. No.	Subject	Available Titles	Available Numbers	Remarks of the Inspectors
1	Pharmacognosy	28	266	
2	Pharmacy Practice	18	91	
3	Human Anatomy & Physiology	118	489	
4	Pharmaceutics (Dispensing & General Pharmacy)	27	116	

5	Pharmaceutical Organic Chemistry	76	389	
6	Pharmaceutical Inorganic Chemistry	44	217	
7	Pharmaceutical microbiology	39	144	
8	Pathophysiology	13	26	
9	Applied Biochemistry & Clinical Chemistry	65	304	
10	Pharmacology	54	245	
11	Pharmaceutical Jurisprudence	33	206	
12	Pharmaceutical Dosage Forms	102	499	
13	Community Pharmacy	12	66	
14	Clinical Pharmacy	2	36	
15	Hospital Pharmacy	7	107	
16	Pharmacotherapeutics	132	682	
17	Pharmaceutical analysis	52	432	
18	Medicinal Chemistry	65	249	
19	Biology	25	93	
20	Computer Science or Computer Application in pharmacy	11	19	
21	Mathematics/Statistics	11	15	

10.C.Library Staff

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory $\hat{+}$ 30:1 and Practicals $\hat{+}$ 30:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicals	Remarks of the Inspectors
Pharm. D.	1:30	1:15	
Pharm. D. Post Baccalaureate	--	--	

2. Academic Calendar Proposed date of Commencement of session / sessions for PHARM. D.:

Commencement	Completion
19/10/2016	29/09/2017

3. Vacation for Pharm D

	No of Days		No of Days
Summer :	27	Winter :	12

4. Total No. of working days for Pharm D (Requirement not less than 200 working days/year)

215

5. Date of Commencement of session/ sessions for Pharm D Post Bacalaureate

Commencement	Completion
--	--

6. Vacation for Pharm D Post Bacalaureate

	No of Days		No of Days
Summer :	--	Winter :	--

7. Total No. of working days for Pharm D Post Bacalaureate(Requirement not less than 200 -- working days/year)

8. Time Table copy Enclosed:

- a. Pharm. D. course Yes
 b. Pharm.D. Post Bacalaureate Course --

9. Whether the prescribed numbers of classes per week are being conducted as per PCI norms.*

Pharm D I

Subject 1	No of Theory Classes		Practical Classes		Tutorial Classes		Total No. of classes conducted No. of classes x hours per class	Remarks of the Inspectors
	Prescribed No of Hours ²	No of Hours Conducted ³	Prescribed No of Hours ⁴	No of Hours Conducted ⁵	Prescribed No of Hours ⁶	No of Hours Conducted ⁷		
Human Anatomy and Physiology	3	94	3	81	1	27	1	
Pharmaceutics	2	95	3	90	1	28	1	
Medicinal Biochemistry	3	84	3	93	1	28	1	
Pharmaceutical Organic Chemist	3	91	3	72	1	27	1	
Pharmaceutical Inorganic Chemi	2	89	3	84	1	30	1	
Remedial Mathematics / Biology	3	79	3	93	1	30	1	

Pharm D II

Subject1	No of Theory Classes		Practical Classes		Tutorial Classes		Total No. of classes conducted No. of classes x hours per class	Remarks of the Inspectors
	Prescribed No of Hours ²	No of Hours Conducted ³	Prescribed No of Hours ⁴	No of Hours Conducted ⁵	Prescribed No of Hours ⁶	No of Hours Conducted ⁷		
Pathophysiology	3	85		0	1	20	0	
Pharmaceutical Microbiology	3	90	3	78	1	24	0	
Pharmacognosy & Phytopharmaceu	3	95	3	75	1	24	0	
Pharmacology-I	3	77		0	3	22	0	
Community Pharmacy	2	88		0	1	16	0	
Pharmacotherapeutics-I	3	75	3	66	3	19	0	

Pharm D III

Subject1	No of Theory Classes		Practical Classes		Tutorial Classes		Total No. of classes conducted No. of classes x hours per class	Remarks of the Inspectors
	Prescribed No of Hours2	No of Hours Conducted3	Prescribed No of Hours4	No of Hours Conducted5	Prescribed No of Hours6	No of Hours Conducted7		
Pharmacology-II	3	63	3	51	1	24	0	
Pharmaceutical Analysis	3	47	3	72	1	24	0	
Pharmacotherapeutics-II	3	81	3	45	1	15	0	
Pharmaceutical Jurisprudence	2	69		0		0	0	
Medicinal Chemistry	3	66	3	69	1	23	0	
Pharmaceutical Formulations	2	62	3	72	1	30	0	

Pharm D IV

Subject1	No of Theory Classes		Practical Classes		Tutorial Classes		Total No. of classes conducted No. of classes x hours per class	Remarks of the Inspectors
	Prescribed No of Hours2	No of Hours Conducted3	Prescribed No of Hours4	No of Hours Conducted5	Prescribed No of Hours6	No of Hours Conducted7		
Pharmacotherapeutics-III	3		3		1			
Hospital Pharmacy	2		3		1			
Clinical Pharmacy	3		3		1			
Biostatistics & Research Methods	2				1			
Biopharmaceutics & Pharmacokinetics	3		3		1			
Clinical Toxicology	2				1			

Pharm D V

Subject1	No of Theory Classes		Practical Classes		Tutorial Classes		Total No. of classes conducted No. of classes x hours per class	Remarks of the Inspectors
	Prescribed No of Hours2	No of Hours Conducted3	Prescribed No of Hours4	No of Hours Conducted5	Prescribed No of Hours6	No of Hours Conducted7		
Clinical Research	3				1			
Clinical Pharmacokinetics	2				1			
Project work			20					
Pharmacoepidemiology and Pharm	3				1			
Clerkship					1			

10. Work load of Faculty members for Pharm. D. and Pharm.D. Post Baccalaureate

S.No.	Name of Faculty	Subjects Taught	Pharm. D.		Pharm. D. Post Baccalaureate		Total Work Load		Remarks of the Inspectors
			Theory	Practical	Theory	Practical	Theory	Practical	
1	Dr. B SENTHIL	PHARMACEUTICAL	499	6180	00	00	499	6180	

11	Dr. R VIJAYAGEETHA	MODERN METHODS OF PHARMACEUTICAL ANALYSIS	00	00	00	00	00	00		
12	Dr. ROOSEWELT C									
13	Dr. STELLAA ROBERTSON	PHARMACOGNOSY AND PHYTOPHARMACEUTICALS	00	00	00	00	00	00		
14	Miss. R GOWRI	PHARMACEUTICAL JURISPRUDENCE PHYSICAL PHARMACEUTICS	00	00	00	00	00	00		
15	Mr. A MAHESWARAN									
16	Mr. D RAJU	PHARMACOLOGY II	0	0	0	0	0	0		
17	Mr. M LOGANATHAN									
18	Mr. MAGESH M	MEDICINAL BIOCHEMISTRY MEDICINAL CHEMISTRY II	00	00	00	00	00	00		
19	Mr. P DIVAKAR	PHARMACEUTICAL ANALYSIS AND PHYSICAL CHEMISTRY	00	00	00	00	00	00		
20	Mr. SARAVANAN D									
21	Mr. SENTHILRAJ	PHARMACEUTICAL BIOTECHNOLOGY PHARMACEUTICAL MICROBIOLOGY	00	00	00	00	00	00		
22	Mrs. B LAVANYA	ADVANCED PHARMACOGNOSY	0	0	0	0	0	0		
23	Mrs. D BHARATHI	MEDICINAL CHEMISTRY I PHARMACEUTICAL ORGANIC CHEMISTRY	00	00	00	00	00	00		
24	Mrs. K PREMAVATHI	BIOCHEMISTRY PHARMACEUTICAL INORGANIC CHEMISTRY	00	00	00	00	00	00		
25	Mrs. KEERTHI G S NAIR	HEALTH EDUCATION AND COMMUNITY PHARMACY	00	00	00	00	00	00		
26	Mrs. L KARPAGAVALLI	FORMULATIVE PHARMACY AND BIOPHARMACEUTICS	00	00	00	00	00	00		
27	Mrs. M PREMA	PHARMACY PRACTICE AND PATHOPHYSIOLOGY	0	0	0	0	0	0		
28	Mrs. P ANGEL	PHARMACEUTICAL DOSAGE FORM AND COSMETIC TECHNOLOGY	0	0	0	0	0	0		
29	Mrs. S VEDHA PAL JEYAMANI	PHARMACOTHERAPEUTICS I PHARMACOTHERAPEUTICS II	00	00	00	00	00	00		

14. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2015- 2016	Year : 2016- 2017	Year : 2017- 2018
No of Students Appeared	0	0	0
No of Student Qualified	0	0	0
Percentage	0	0	

15. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies)

Yes

**Signature of the Head
of the Institution**

Signature of the Inspectors

PART IV - PERSONNEL

TEACHING STAFF

1. Details of Teaching Faculty available with the institution for teaching for D.Pharm., B.Pharm. and M.Pharm. Courses to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience (In Years)	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
1	A MAHESWARAN	Principal/Director	B Pharm, M Pharm, D Pharm, PGDBM, MBA,	01/06/2006	11.8 + 7.1	9371A1		

2. Details of Teaching Faculty exclusively available teaching for Pharm. D. Course to be enclosed in the format mentioned below:

3. Details of Teaching Faculty available for teaching for Pharm. D. and Pharm.D. (Post Baccalaureate) Course to be enclosed in the format mentioned below:

4. Qualification and Number of Staff Members

Qualification							
B Pharm		M Pharm		PhD		Others	
107		81		8		9	Part Time

5. Staff Pattern for Pharm. D. or Pharm.D. and Pharm. D. (Post Baccalaureate) courses department wise for full duration of course/courses*: : Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	274	
	Asst. Professor	1		
	Professor	4		
	Lecturer			
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	3104	
	Asst. Professor	1		
	Professor	4		
	Lecturer			
Department of Pharmacology	Professor	1	1112	
	Asst. Professor	1		
	Professor	3		
	Lecturer			
Department of Pharmacognosy	Professor	1	092	
	Asst. Professor	1		
	Professor	2		
	Lecturer			

* Yearwise availability will be assessed.

6. Selection criteria and Recruitment Procedure for Faculty

- a. Whether Recruitment Committee has been formed Yes No
- b. Whether Advertisement for vacancy is notified in the Newspapers Yes No
- c. Whether Demonstration Lecture has been conducted Yes No
- d. Whether opinion of Recruitment Committee Recorded Yes No

7. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
Prof. A.MAHESWARAN	Duration of 15 year and above	
	Duration of 10 year and above	03.03
MRS.L.KARPAGAVALLI MR. G. ARUNPRABHU MS.R.GOWRI MRS.D.BHARATHI MRS.B.LAVANYA DR.N.NARAYANAN MRS.P.ANGEL MRS.J.PADMAVATHY	Duration of 5 year and above	24.24
DR.R.VIJAYAGEETHA MRS.K.PREMAVATHY DR. B. STELLA ROBERTSON DR. K MASTI AMANT MRS S VEDHA DAI TEVAMANT MRS SRITHY JACOB MRS KEERTHI G S	Less than 5 years	72.72

NAIR MRS.HELEN SHEEBA D A MRS.M PREMA MR.M LOGANATHAN MRS.K PREMAVATHI
MRS. ARUNA DEVI MRS. K. MEKALA MRS.GEJALAKSHMI S MR. P.DIVAKAR
DR.P.VALENTINA DR.B.SENTHILNATHAN DR. B. PREM KUMAR MR. R. SENTHIL RAJ MR.
M. MAGESH MR. P.BALAJI MR.D.RAJU MRS. J.SANGEETHA MRS. M.AISWARYA MS. S.C
BAVIYA

8. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Prof. A.MAHESWARAN MRS.L.KARPAGAVALLI MR. G. ARUNPRABHU MS.R.GOWRI MRS.D.BHARATHI MRS.B.LAVANYA DR.N.NARAYANAN MRS.P.ANGEL MRS.J.PADMAVATHY DR.R.VIJAYAGEETHA MRS.K.PREMAVATHY DR. B. STELLA ROBERTSON DR. K.MASILAMANI MRS.S VEDHA PAL JEYAMANI MRS.SRUTHY JACOB MRS.KEERTHI G S NAIR MRS.HELEN SHEEBA D A MRS.M PREMA MR.M LOGANATHAN MRS.K PREMAVATHI MRS. ARUNA DEVI MRS. K. MEKALA MRS.GEJALAKSHMI S MR. P.DIVAKAR DR.P.VALENTINA DR.B.SENTHILNATHAN DR. B. PREM KUMAR MR. R. SENTHIL RAJ MR. M. MAGESH MR. P.B	% of faculty retained in last 3 yrs	Yes	No	No	No

9. Number of Non-teaching staff available for Pharm. D. or Pharm.D. and Pharm.D (Post Baccalaureate course) for full duration of course/courses*.

SI No.	Designation	Required Number	Required Qualification	Available		Remarks of the Inspectors
				Number	Qualification	
1	Laboratory technician	1 for each Dept	D. Pharm	2	D PHARM BSC	
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	3	SSLC	
3	Office Superintendent	1	Degree	0		
4	Accountant	1	Degree	9	BA D PHARM	
5	Store keeper	1	D.Pharm or a Bachelor degree recognized by a University or institution.	0		
6	Computer Data Operator	1	BCA / Graduate with Computer Course	0		
7	Office Staff I	1	Degree	0		
8	Office Staff II	2	Degree	0		
9	Peon	2	SSLC	0		
10	Cleaning personnel	Adequate	---	0		
11	Gardener	Adequate	---	0		

- Inspectors to verify whether the Non teaching staff requirements for D.Pharm., B.Pharm. and M.Pharm. courses conducted by the institution are complied with or not. * Yearwise availability will be assessed.

10. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	D.A.	H.R.A.	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EPF A/C No	Total	Signature
										P.T.	T.D.S.	EPF					
1	A MAHESWAR	B Pharm, M Pharm.	Principal/Director	0	0	0	0	0	0	0	0	0	146901000008151	AODPM24836	0	48000	

	AN	D Pharm, PGDBM, MBA,																
2	L KARPAGAVA LLI	B Pharm, M Pharm,	Associate Professor	2200 0	0	0	0	0	0	0	0	0	0	146901000011 003	APGPA9737 H	0	2200 0	
3	P ANGEL	M Pharm, B Pharm,	Asstt. Professor	2225 0	0	0	0	0	0	0	0	0	146901000012 685	APGPA9737 H	0	2225 0		
4	B LAVANYA	B Pharm, M Pharm,	Asstt. Professor	2075 0	0	0	0	0	0	0	0	0	146901000008 166	BMTPP2378 A	0	2075 0		
5	R GOWRI	B Pharm, M Pharm,	Associate Professor	2175 0	0	0	0	0	0	0	0	0	146901000012 340	APGPA9737 H	0	2175 0		
6	J PADMAVATH Y	M Pharm, B Pharm,	Associate Professor	1850 0	0	0	0	0	0	0	0	0	146901000014 585	APGPA9737 H		1850 0		
7	D BHARATHI	B Pharm, M Pharm,	Associate Professor	1975 0	0	0	0	0	0	0	0	0	146901000012 430	APGPA9737 H	0	1975 0		
8	P VALENTINA	B Pharm, M Pharm, PHD,	Professor	3500 0	0	0	0	0	0	0	0	0	146901000016 274	AODPM248 35	0	3500 0		
9	B SENTHIL NATHAN	B Pharm, M Pharm, PHD,	Associate Professor	3500 0	0	0	0	0	0	0	0	0	146901000016 188	AODPM248 35	0	3500 0		
10	K PREMAVATH I	B Pharm, M Pharm,	Associate Professor	1500 0	0	0	0	0	0	0	0	0	146901000010 266	AODPM248 35	0	1500 0		
11	NARAYANAN N	M Pharm, B Pharm,	Professor & HOD	3750 0	0	0	0	0	0	0	0	0	146901000134 96	APJN5888K	0	3750 0		
12	S VEDHA PAL JEYAMANI	B Pharm, M Pharm,	Professor & HOD	3000 0	0	0	0	0	0	0	0	0		AGTPV3720 H	0	3000 0		
13	R VIJAYAGEET HA	B Pharm, M Pharm, P.G Diploma in quality assurance ISO, PHD,	Professor & HOD	3000 0	0	0	0	0	0	0	0	0	735105362	AGNPV456 8P	0	3000 0		
14	M LOGANATHA N	B Pharm, M Pharm,	Associate Professor	2000 0	0	0	0	0	0	0	0	0	146901000017 577	AEXPLA425 1	0	2000 0		
15	D RAJU	B Pharm, M Pharm,	Associate Professor	2500 0	0	0	0	0	0	0	0	0	146901000017 203	ARBPR1795 F	0	2500 0		
16	M PREMA	B Pharm, M Pharm,	Asstt. Professor	1600 0	0	0	0	0	0	0	0	0	0	ATIPP0238 N	0	1600 0		
17	BALAJI P	B Pharm, M Pharm,	Associate Professor	4000 0	0	0	0	0	0	0	0	0	146901000012 346	AOAPB1913 M	0	4000 0		
18	STELLAA ROBERTSON	B Pharm, M Pharm, PHD,	Professor & HOD	4000 0	0	0	0	0	0	0	0	0	18259	BQHPS262 9M	0	4000 0		
19	MAGESH M	B Pharm,	Associate Professor	2500 0	0	0	0	0	0	0	0	0	0	BMCPM964 6R	0	2500 0		
20	SENTHILRAJ	B Pharm,	Associate Professor	2500 0	0	0	0	0	0	0	0	0	0	BMCPM964 6R	0	2500 0		
21	KEERTHI G S NAIR	B Pharm, M Pharm,	Asstt. Professor	1200 0	0	0	0	0	0	0	0	0	0	AQNPN477 5E	0	1200 0		
22	HELEN SHEEBA D A	M Pharm, B Pharm,	Asstt. Professor	2500 0	0	0	0	0	0	0	0	0	0	AZRPD1969 R	0	2500 0		
23	G ARUNPRABH U	B Pharm,	Associate Professor	1750 0	0	0	0	0	0	0	0	0	0	APGPA9737 H	0	1750 0		
24	P DIVAKAR	B Pharm, M Pharm,	Asstt. Professor	1300 0	0	0	0	0	0	0	0	0	0	BKEPP0257 M	0	1300 0		
25	K MASILAMANI	B Pharm, PHD, M Pharm,	Professor & HOD	4000 0	0	0	0	0	0	0	0	0	0	BSVPM973 3J	0	4000 0		
26	SARAVANAN D	B Pharm, M Pharm,	Associate Professor	2500 0	0	0	0	0	0	0	0	0	0	CLFPS0814 J		2500 0		
27	DEVI K	B Pharm, M Pharm,	Associate Professor	2500 0	0	0	0	0	0	0	0	0	0	BPJPK3542 J	0	2500 0		
28	ROOSEWELT C	B Pharm, M Pharm,	Professor & HOD	4000 0	0	0	0	0	0	0	0	0	0	ARIPR5415 P		4000 0		

		PHD,																
29	KULATHURAN PILLAI	B Pharm, M Pharm,	Professor	0	0	0	0	0	0	0	0	0	0	AKDPK9351 P	0	3500 0		

11. Whether facilities for Research / Higher studies are provided to the faculty?

Yes No

(Inspectors to verify documents pertaining to the above)

12. Whether faculty members are allowed to attend workshops and seminars?

Yes No

(Inspectors to verify documents pertaining to the above)

13. Scope for the promotion for faculty: Promotions

Yes No

14. Gratuity Provided

Yes No

15. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
MRS.C.HEMAVATHY	Accountant	BA D PHARM	18/06/2005	12YRS 2 MONTH		
MR.J.HARIBABU	Accountant	MA	28/11/1999	17 YRS 10 MONTH		
MRS.THARANI	Accountant	BA	22/09/2010	06 YRS 11 MONTH		
MRS.K.SARASWATHI	Accountant	HSC DTED	25/02/2008	09 YRS 1 MONTH		
MRS.C.KANAGAVALLI	Laboratory Assistants	SSLC	10/06/2015	1 YEAR 2 MONTH		
MR.PRUSOTHAMAN	Laboratory Technician	D PHARM BSC	02/06/2004	13 YEARS 2 MONTH		
MISS.KIRUBAMANI.E	Laboratory Assistants	BSC	27/07/2015	2 YRS 1 MONTH		
MR. NANDAGOPAL	Laboratory Technician	DPHARM	02/06/2004	13 YRS 2 MONTH		
MRS. M. SARALA	Librarian	MLIS	22/08/2011	6 YRS		
MR. S. KALAI KUMARAN	Accountant	B COM	02/11/2015	1 YRS 10 MONTH		
MR. R.RAMESH	Accountant	SSLC	14/02/2011	6 YRS 6 MONTHS		
MR.G. MANIGANDAN	Laboratory Assistants	BBA	20/06/2016	2 MONTHS		
MRS J.DEVI	Accountant	BSC	01/02/2017	6 MONTHS		
MRS R VARALAKSHMI	Accountant	DTED BA	01/02/2017	6 MONTHS		
MRS S SHANTHI	Accountant	8TH	01/02/2017	6 MONTHS		

16. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

Yes No

**Signature of the
Head of the
Institution**

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	No	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	No	

**Signature of the
Head of the
Institution**

Signature of the Inspectors

PART - VI

Financial Resource Allocation and Utilization for the past Three years (Audited Accounts for previous year to be enclosed)									
Expenditure in Rs.2015-2016			Expenditure in Rs.2016-2017			Expenditure in Rs.2017-2018			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
3200000	1450000	1750000	2000000	650000	1350000	1500000	0	0	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Remarks of the Inspectors*
Chemicals	400000	40358	Chemicals	300000	90999	Chemicals	500000	0	
Glassware	300000	56356	Glassware	30000	104995	Glassware	400000	0	
Equipment	500000	129959	Equipment	400000	334273	Equipment	500000	0	
Books	150000	27725	Books	250000	277631	Books	300000	0	
Journals	150000	17100	Journals	175000	65100	Journals	150000	0	

*Last three years including this academic year till the date of the inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII " EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for Pharm D & Pharm D Post Baccalaureate

Department of Pharmacology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	15	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahlia™s haemocytometer	20	20	Yes	
4	Hutchinson™s spirometer	1	1	Yes	
5	Spygmomanometer	5	5	Yes	
6	Stethoscope	5	5	Yes	
7	Permanent Slides for various tissues	0	20	Yes	
8	Models for various organs	0	15	Yes	
9	Specimen for various organs and systems	0	2	Yes	
10	Skeleton and bones	0	1	Yes	
11	Different Contraceptive Devices and Models	0	5	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	1	Yes	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	
16	Centrifuge	1	1	Yes	
17	Digital Balance	1	1	Yes	
18	Physical /Chemical Balance	1	1	Yes	
19	Sherrington™s Kymograph Machine or Polyrite	10	10	Yes	
20	Sherrington Drum	10	10	Yes	
21	Perspex bath assembly (single unit)	10	10	Yes	
22	Aerators	10	10	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	1	Yes	
25	Standard graphs of various drugs	0	0	No	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy™s hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Livers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Mechanical stirrers	10	10	Yes	
2	Homogenizer	5	1	Yes	
3	Digital balance	5	5	Yes	
4	Microscopes	5	5	Yes	
5	Stage and eye piece micrometers	5	5	Yes	
6	Brookfield™s viscometer	1	1	Yes	

7	Tray dryer	1	1	Yes	
8	Ball mill	1	1	Yes	
9	Sieve shaker with sieve set	1	1	Yes	
10	Double cone blender	1	1	Yes	
11	Propeller type mechanical agitator	5	3	Yes	
12	Autoclave	1	1	Yes	
13	Steam distillation still	1	0	No	
14	Vacuum Pump	1	1	Yes	
15	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	0	0	No	
16	Tablet punching machine	1	0	No	
17	Capsule filling machine	1	0	No	
18	Ampoule washing machine	1	0	No	
19	Ampoule filling and sealing machine	1	0	No	
20	Tablet disintegration test apparatus IP	1	1	Yes	
21	Tablet dissolution test apparatus IP	1	1	Yes	
22	Monsanto's hardness tester	1	1	Yes	
23	Pfizer type hardness tester	1	1	Yes	
24	Friability test apparatus	1	1	Yes	
25	Clarity test apparatus	1	1	Yes	
26	Ointment filling machine	1	0	No	
27	Collapsible tube crimping machine	1	0	No	
28	Tablet coating pan	1	1	Yes	
29	Magnetic stirrer, 500ml and 1 liter capacity with speed control	0	1	Yes	
30	Digital pH meter	1	1	Yes	
31	All purpose equipment with all accessories	1	1	Yes	
32	Aseptic Cabinet	1	1	Yes	
33	BOD Incubator	2	0	No	
34	Bottle washing Machine	1	0	No	
35	Bottle Sealing Machine	1	0	No	
36	Bulk Density Apparatus	2	2	Yes	
37	Conical Percolator (glass/copper/ stainless steel)	10	10	Yes	
38	Capsule Counter	2	0	No	
39	Energy meter	2	0	No	
40	Hot Plate	2	2	Yes	
41	Humidity Control Oven	1	1	Yes	
42	Liquid Filling Machine	1	0	No	
43	Mechanical stirrer with speed regulator	2	2	Yes	
44	Precision Melting point Apparatus	1	1	Yes	
45	Distillation Unit	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwald's viscometer	15	15	Yes	
2	Stalagmometer	15	15	Yes	
3	Desiccator	5	5	Yes	
4	Suppository moulds	20	20	Yes	
5	Buchner Funnels (Small, medium, large)	0	0	No	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	5	Yes	
8	Andreason's Pipette	3	3	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	5	Yes	
2	Oven	3	3	Yes	

3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	5	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Digital Balance (1mg sensitivity)	1	1	Yes	
7	Suction pumps	6	3	Yes	
8	Muffle Furnace	1	1	Yes	
9	Mechanical Stirrers	10	10	Yes	
10	Magnetic Stirrers with Thermostat	10	10	Yes	
11	Vacuum Pump	1	1	Yes	
12	Digital pH meter	1	1	Yes	
13	Microwave Oven	2	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double/ triple necked	20	20	Yes	
4	Burettes	40	40	Yes	
5	Arsenic Limit Test Apparatus	20	20	Yes	
6	Nessler's Cylinders	40	40	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Central Instrumentation Room

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	1	Yes	
2	Digital pH meter	1	1	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Fluorimeter	1	0	No	
5	Digital Balance (1mg sensitivity)	1	1	Yes	
6	Nephelo Turbidity meter	1	1	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	0	No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	0	No	
17	Ion- Exchanger	1	0	No	
18	Lyophilizer (Desirable)	1	0	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Biotechnology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	1	Yes	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes	
4	Phase contrast/Trinocular Microscope	1	1	Yes	
5	Refrigerated Centrifuge	1	1	Yes	
6	Fermenters of different capacity (Desirable)	1	0	No	

7	Tissue culture station	1	1	No	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	0	No	
10	Rheometer	1	0	No	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	0	No	
13	Sonicator	1	1	Yes	
14	Respinometer	1	1	Yes	
15	BOD Incubator	1	0	No	
16	Paper Electrophoresis Unit	1	0	No	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacy Practice

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	2	2	Yes	
2	Microscope	0	1	Yes	
3	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	0	10	Yes	
4	Watch glass	0	10	Yes	
5	Centrifuge	1	1	Yes	
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	0	10	Yes	
7	Filtration equipment	2	2	Yes	
8	Filling Machine	1	1	Yes	
9	Sealing Machine	1	0	No	
10	Autoclave sterilizer	1	1	Yes	
11	Membrane filter	0	1	Yes	
12	Sintered glass funnel with complete filtering assemble	0	0	No	
13	Small disposable membrane filter for IV admixture filtration	0	0	No	
14	Laminar air flow bench	1	1	Yes	
15	Vacuum pump	1	1	Yes	
16	Oven	1	1	Yes	
17	Surgical dressing	0	0	No	
18	Incubator	1	1	Yes	
19	PH meter	1	1	Yes	
20	Disintegration test apparatus	1	1	Yes	
21	Hardness tester	1	1	Yes	
22	Centrifuge	1	1	Yes	
23	Magnetic stirrer	1	1	Yes	
24	Thermostatic bath	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacognosy

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	15	Yes	
2	Digital Balance	2	2	Yes	
3	Autoclave	2	2	Yes	

4	Hot air oven	2	2	Yes	
5	B.O.D.incubator	1	0	No	
6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	2	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	20	Yes	
12	Sterility testing unit	1	1	Yes	
13	Camera Lucida	15	15	Yes	
14	Eye piece micrometer	15	15	Yes	
15	Stage micrometer	20	20	Yes	
16	Incinerator	1	1	Yes	
17	Moisture balance	1	1	Yes	
18	Heating mantle	15	15	Yes	
19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	1	Yes	
21	Micropipettes (Single and multi channeled)	2	2	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
5	TLC chamber and sprayer	10	10	Yes	
6	Distillation unit	1	1	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

2. Hospital Requirements for running Pharm D or Pharm.D. and Pharm.D. (Post Baccalaureate) courses

Hospital Details

S.No.	Name/ Infrastructure	Minimum required Nos.	Provided	Remarks of the Inspectors
1	Hospital* with teaching facility Minimum 300 bedded Hospital	Nature of Hospital		
		- Own	<input type="checkbox"/>	
		- Teaching hospital recognised by MCI or University	<input type="checkbox"/>	
		- Govt. Hospital not below the level of district Hospital	<input checked="" type="checkbox"/>	
		- Corporate Hospital	<input type="checkbox"/>	
2	Place for Pharmacy Practice Department +	Minimum carpet area of 3 sq.mts. per student along with consent to provide the professional manpower to support the programme.	AVAILABLE	
3	Available specialties ++	Medicine (Compulsory)	<input checked="" type="checkbox"/>	
		(Any three of the following)		

		Surgery	<input checked="" type="checkbox"/>
		Pediatrics	<input checked="" type="checkbox"/>
		Gynecology and Obstetrics	<input checked="" type="checkbox"/>
		Psychiatry	<input checked="" type="checkbox"/>
		Skin and VD	<input checked="" type="checkbox"/>
		Orthopedics	<input checked="" type="checkbox"/>
4	Location of the Hospital Give details.	Within the same limits of Corporation or Municipality or Campus with Medical Faculty involvement as adjunct faculty	THIRUVALLUR

*** Approval letter of the Hospital Authority to be annexed alongwith MOU. + Inspectors are required to personally verify the space provided at the hospital and meet the hospital administrators for interaction. ++ to be certified by the Dean/Director/Medical Supdt. of the hospital.**

3. Unit Wise Medical Staff

Unit										Bed Strength				
S.No.	Name	Designation	Date of Birth	Nature of employment	UG/PG QUALIFICATION				Experience Date wise teaching/Professional experience with designation & Institution					
					Subjects	Year Of Passing	Institution	University	Designation	Institution	From	To	Period	
1	ASSISTANT SURGEON	DR N VIJAYALAKSHMI	06/10/1978	Full Time	DCH	2004	GOVT MEDICAL COLLEGE GUJARATH	SOURASTRA UNIVERSITY	ASSISTANT SURGEON	GOVT MEDICAL COLLEGE GUJARATH	12/11/2006	22/09/2012	2141	
2	CHIEF CIVILSURGEON	DRGMOHANAN	15/06/1961	Full Time	MD	1989	GOVT GANDHI MEDICAL COLLEGE BHOPAL	BHARATHULAH UNIVERSITY BHOPAL	CHIEF CIVILSURGEON	GOVT GANDHI MEDICAL COLLEGE BHOPAL	03/05/1993	30/04/2010	6206	
3	ASSISTANT SURGEON	ANBULAKSHMI	30/06/1979	Full Time	DDVL	2011	MADRAS MEDICAL COLLEGE	THE TN DR MGR MEDICAL UNIVERSITY	ASSISTANT SURGEON	MADRAS MEDICAL COLLEGE	10/06/2006	03/08/2007	419	
4	ASSISTANT SURGEON	DR PRABU SHANKAR	17/06/1978	Full Time	DCH	2004	MADRAS MEDICAL COLLEGE	THE TN DR MGR MEDICAL UNIVERSITY	ASSISTANT SURGEON	MADRAS MEDICAL COLLEGE	10/03/2006	31/03/2012	2213	
5	ASSIATANT SURGEON	DR G REVATHI	24/01/1965	Full Time	DGO	2000	MADRAS MEDICAL COLLEGE	THE TN DR MGR MEDICAL UNIVERSITY	ASSIATANT SURGEON	MADRAS MEDICAL COLLEGE	10/05/1996	22/09/2012	5979	
6	ASSISTANT SURGEON	DR PANCHAPAKESAN	28/02/1974	Full Time	MS	2006	MADRAS MEDICAL COLLEGE	THE TN DR MGR MEDICAL UNIVERSITY	ASSISTANT SURGEON	MADRAS MEDICAL COLLEGE	05/06/2008	22/09/2012	1570	
7	SENIOR CIVISURGEON	DR P SEKAR	07/05/1966	Full Time	MD	2002	STANLEY MEDICAL COLLEGE	THE TN DR MGR MEDICAL UNIVERSITY	SENIOR CIVISURGEON	STANLEY MEDICAL COLLEGE	15/08/1998	22/09/2012	5152	
8	SENIOR CIVIL SURGEON	DR KN ANURATHA	24/03/1965	Full Time	DO	1991	REGIONAL INSTITUTE OF	THE TN DR MGR MEDICAL UNIVERSITY	SENIOR CIVIL SURGEON	REGIONAL INSTITUTE OF	24/10/1997	22/09/2012	5447	

						OPHTHAMA GY EGMORE GGH CHENNAI			OPHTHAMA GY EGMORE GGH CHENNAI		
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Other Ancillary staff available

Epidemiologist NO
 Statistician YES
 Physiotherapies YES

Available Clinical Material

Average daily OPD 6218
 Average daily IPD 325
 Average daily bed occupancy rate 174
 Average daily operations
 Major 8
 Minor 12

Year-wise available clinical materials
 (during previous three years)

Intensive Care facilities

ICU

No. of beds 8
 Equipment VENTILATER,PULSE OXIMETER, MONITOR
 Average bed occupancy 8

II. ICCU

No. of beds 8
 Equipment PULSEOXIMETER, MONITOR, VENTILATER
 Average bed occupancy 7

III. NICU

No. of beds 6
 Equipment PHOTOTHERAPY WARMER, OXIMETER, OXYGYNATER
 Average bed occupancy 6

IV. PICU

No. of beds 24
 Equipment PULSE OXIMETER, WARMER
 Average bed occupancy 20

V. Dialysis

No. of beds 5
 Equipment DIALYSISMETER
 Average bed occupancy 5

Specialty clinics and services being provided by the department

STD/VCTD/HIV/LEPROCY/TB/SKIN/DM/HT

Details for Pharm.D. student and faculty.

A.Accommodation

Faculty	Area in Sq.mtr
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Pharmacy Practice Area	
Dispensary	
Drug Information Centre	
Computer/Internet facility	

B.Library-Departmental Library standard text and references Indexing and Abstracting services for DI services should be included as separate annexure. C.Pharmacy Practice staff details at the hospital-

Name	Qualification	Signature of Faculty

Signature of the Head of the Institution

Signature of the Inspectors

STANDARD INSPECTION FORM(Pharm.D)TEACHING PROGRAMME/INTERNSHIP PROGRAMME

1.Prescribed mode of admission to Scheduled PharmD Course.2.Academic Activities please mention the frequency with which each activity is held.

- Case presentation.
- Journal Club.
- Seminar.
- Subject Review.
- ADR meeting.
- Lectures(separately held for Pharm.D students)
- Guest lectures.
- Video film.
- Others.

3.Log book of Pharm.D.students:

4.Whether Pharm.D. students participate in beside counselling or not? :

Summary Of Inspection report-(check list) to be completed by the Inspector.

Date of inspection:-

Name of Inspector:-

1	Name of the institution	Name and other particulars of Intitution(Principal/Head)	
			Qualification detail.
			Experience:Adequate/Inadequate
			Age
2.	Name of the institution	Name and other particulars of Intitution(Principal/Head)	
			Qualification detail.
			Experience:Adequate/Inadequate
			Age
3	Date of last insoection of the institution :		
	Number of admission at B.Pharm.		
	Staff position for B.Pharm.		Sufficient/Insufficient
	Other deficiency,if any		Yes

4	Total Teachers in the Pharmacy Practice Department (with requisite qualifications & Experience)			
	Designation	Number	Name	Toatal Experience
	Professors			
	Asst.Profeesors			
	Lecturers			
	- All teachers should be physically identified.- Detailed proforma (with photograph affixed) in respect of every teacher must be obtained signed by the concerned teacher,HPD and Head of institution.- To ensure that staff is full time, paid and not working in any other institution simultaneously.			
5	Requisite important information of the Hospital			
	Number			
	Teaching complement in each Dept.	Full\Partial		
	Total number of beds Dept.wise			
	Instruments and other expected facilities	Adequate\Inadequate		
	Bed side teaching	Yes\No		
	Laboratory Technician	Number and Names		
	Department Research Laboratory			
	Departmental Library - Books\Journals			
	Central Library - Books\Journals pertaining to the department.			
6	Space for Pharmacy Practice Department at the Hospital	Adequate\Inadequate		
	Indoor wards(units/Department) & OPD space	Adequate\Inadequate		
	Offices for Faculty members	Adequate\Inadequate		
	Class Rooms and seminar rooms	Adequate\Inadequate		
	Dept.Library in the hospital supporting Drug Information Services	Adequate\Inadequate		
7	Clinical Material			
8	No of publications from the department during 3 years			
9	Standard of Examination		Satisfactory/Not Satisfactory	
10	Year-wise number of Pharm.Dstudents admitted and availablestaff during the last 5 years	Year	No. of Pharm.Dstudents admitted	No. of staff available
	2008			
	2009			
	2010			
	2011			
	2012			
11	Other relevant facilities in the Institution			
12.	Specific remarks if any by the Inspector: (No recommendations regarding permission/recognitionbe made) Give factual position only).text			
Compliance of deficiencies reflected in last Inspection ReportLabel				
Specific observations if not rectifiedLabel				

Observations of the Inspector:

Signature of Inspectors:	1.
	2.

Note:1.The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations,opinions and recommendations in clear and explicit terms.2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

Signature of the Inspectors

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